

**VILLAGE OF ELKHORN**  
**REGULAR MEETING**  
**THURSDAY, FEBRUARY 19, 2009**

- MEETING** The Council of the Village of Elkhorn held its regular meeting on February 19, 2009 in the Village of Elkhorn Council Chambers. Present at the meeting were Mayor Roland Gagnon, Councillors Keith Roblin, Jamie Northcott and Kevin Tutthill. Mayor Gagnon called the meeting to order at 6:40 p.m.
- MINUTES #15-2009** ROBLIN/NORTHCOTT That the minutes of the previous regular meeting of January 15, 2009 be accepted and adopted as presented. Carried
- AGENDA #16-2009** ROBLIN/NORTHCOTT That the Village of Elkhorn approve the agenda for the February 19, 2009 meeting as presented. Carried
- COUNCILLOR MASSIER** CAO Mitchell reported that Councillor Massier is unable to attend the meeting due to his winter vacation.
- #17-2009** NORTHCOTT/ROBLIN That the Council of the Village of Elkhorn excuse Councillor Bill Massier's absence due to winter holidays. Carried
- ACCOUNTS #18-2009** ROBLIN/NORTHCOTT That the accounts amounting to General Fund \$86,096.27 and Sewer Operating Account \$60.66 be passed and approved for payment as presented. Carried
- FINANCIAL STATEMENT** CAO Mitchell reported that the financial details for 2008 are nearly completed with only one outstanding invoice regarding the operation of the nuisance grounds at this time. It is anticipated that there will be a slight surplus or deficit in the general operating account and a slight deficit in the sewer operating account.
- VILLAGE FOREMAN REPORT** A written report from Village Foreman Blaine Rhodes was presented before council. The report discussed issues being brought forward as well as activity during the past month. After discussion, the following motion was presented.
- #19-2009** NORTHCOTT/ROBLIN That the Village of Elkhorn hereby accept Village Foreman Blaine Rhodes report for the month of January, 2009 as presented. Carried
- CAO Mitchell was to relay to Village Foreman Rhodes not to use salt on Village streets or sidewalks. Also discussed was the possibility of having Village Foreman take a confined space entry training as well as having the Village's gas monitor recalibrated.
- Mayor Gagnon also reported that he will be brining a pre-trip inspection report form to be filled out by Foreman Rhodes prior to operating the Village compactor and was also requested that the greasing of the unit be done weekly.
- In response to the Village's change to 1 day per week pickup, a response letter was received from the Twin Valley Co-op stating that they were going to be requiring 2 days per week of pickup. Council discussed the option of having the Co-op build additional storage or the Village providing a larger dumpster which would be rented back to the Co-op as well as possibly looking at an alternate summer policy. CAO Mitchell is to forward a letter to Twin Valley Co-op to discuss this situation.
- BUILDING INSPECTOR REPORT** A nil report for January 2009 was presented before council from Building Inspector Wayne Poole. Also, 6 demolition permits had been submitted to the Village Office by the Elkhorn Development Corporation.
- #20-2009** ROBLIN/NORTHCOTT That the Village of Elkhorn hereby approve Building Permits #1-2009, #2-2009, #3-2009, #4-2009, #5-2009 and #6-2009 – Elkhorn Development Corporation for the demolition and removal of buildings from these properties. Carried

**CITIZEN  
COMPLAINT  
FORM REPORT**

Council was presented with 9 citizen complaints that had been submitted to the Village Office during the past month, 8 being for snow removal and 1 for animal control. Village Foreman Rhodes is instructed to be more decisive on snow removal decisions to eliminate the amount of issues with local residents both traveling on the streets and cleaning out residences more than one time.

**2009 GRANT  
IN AID  
#21-2009**

TUTTHILL/ROBLIN That the Village of Elkhorn apply to the Province of Manitoba Grant in Aid for 2009 work with priority #1 being dust control at a rate of \$5,292.00 which includes 1.47 km of street with an 8 m wide travel surface for shaping and application of dust control and #2 being the application of an asphalt seal on a 150 m portion of Tralee Street at a cost of \$20,000.00. Carried

**ELKHORN  
4-H CLUB**

CAO Mitchell reported he received a letter and a cheque from the Elkhorn 4-H Club stating the club was closing and they had \$592.69 of which they would like to donate to the Village to be used over the next 6 years as a \$100.00 donation to a community organization as selected by the Village's Citizen of the Year. Council discussed this offer and the following motion was presented.

**#22-2009**

TUTTHILL/NORTHCOTT That the Village of Elkhorn accept the Elkhorn 4-H Club donation in the amount of \$592.69 and commit to making a \$100.00 donation to a community group of the Citizen of the Year's choice for the years 2009 – 2014 inclusive. Carried

**R.C.M.P.  
REPORT**

The 2008 Policing Report for the Village of Elkhorn was presented before Council for examination. No further information or meetings were requested by council.

**TRANS  
CANADA  
WEST  
PLANNING  
DISTRICT**

A draft budget had been forwarded by Peter Anderson of the Manitoba Intergovernmental Affairs Office in regards to the Trans Canada West Planning District. Board Member's were unsure whether this was 2008 or 2009 numbers. This will be confirmed at a future meeting. Also presented before council was a Development Plan as developed by the R.M. of Wallace. This development plan was for proposed rule policy and area framework. It is to be examined and discussed later. CAO Mitchell is to distribute copies to all members of council.

**DELEGATION  
FORSYTH  
PLASTICS**

A delegation consisting of Mel Forsyth from Forsyth Plastics appeared before Council. Mr. Forsyth had questions as to what the Village with its recycling program does with its PET 1 (pop bottles). The volume of bottles handled was discussed with Mr. Forsyth. He has purchased a pelletizer and is interested in becoming involved with handling these recyclables. The volume of bottles was much less than he had anticipated and Village pointed him to Portage & District Recycling to discuss with them their market for this product.

**2009  
SUMMER  
EMPLOYMENT  
#23-2009**

NORTHCOTT/TUTTHILL That the Village of Elkhorn be authorized to apply for 3 positions under the Provincial Green Team Program and the Federal Summer Career Placement Programs for the Village of Elkhorn for 2009. Carried

**COMMUNITY  
RECREATION  
POSITION**

Mayor Gagnon brought forward a proposal to host a meeting with the Elkhorn District Community Centre, Elkhorn Curling Club, Elkhorn Golf Course, Elkhorn Recycling Group along with the Elkhorn Ag Society. This proposal is to share labour between these organizations with positions created through the Village of Elkhorn. A joint meeting in April was requested for CAO Mitchell to set up possibly on a Sunday afternoon.

**REGIONAL  
PROMOTION  
PACKAGE**

CAO Mitchell presented before Council a proposal from Gateway REDA in Moosomin, Saskatchewan regarding combined advertising that had been done in 2008. 2009 advertisement is targeted for the Ontario market, basically southern Ontario. The cost for the advertisement would be similar for 2008 for \$1,500.00 for ¼ page ad. After discussion the following motion was presented.

**#24-2009**

TUTTHILL/ROBLIN That the Village of Elkhorn authorize the advertising of the Village with the Gateway REDA group from Moosomin at a cost of \$1,500.00. Carried

**BUILDING  
CANADA  
FUND**

CAO Mitchell went through with Council the Building Canada Fund and the details of the application process. The deadline for application is February 23, 2009. After discussing the projects and examining numbers received by CAO Mitchell in regards to the hard surfacing of the streets, the following motion was presented.

**#25-2009**

ROBLIN/NORTHCOTT That the Village of Elkhorn make application to the Building Canada Fund at a level of \$222,540.00 for hard surfacing of 6 streets within the Village of Elkhorn. Carried

Mayor Roland Gagnon was forced to leave the meeting at 8:40 p.m. due to work commitments.

**2009 VILLAGE  
TRUCK RFP**

CAO Mitchell presented before council a list of proposals received from local dealers in regards to the truck purchase. A total of 18 proposals had been received and short listed by CAO Mitchell to a total of 7 of trucks that specifically met the Village's specifications. After examination of these, a committee of Councillor Keith Roblin and Jamie Northcott will travel and investigate these trucks with recommendation coming back to council the following week.

**MORAN  
PROPERTY  
UPDATE**

CAO Mitchell reported that there had been limited interest in the Moran property at this time and some individuals had requested site visits.

**2009 BUDGET**

A preliminary budget sheet was presented before council by CAO Mitchell. The sheet dealt with an estimation of the 2008 financial position as well as known 2009 additional costs regarding the tax sale. Also placed before them for consideration was a wish list which had been established during the past year by members of council. It came to a total capital cost of \$555,000.00.

Also discussed was the setting up of a prioritized purchase list which can be brought to the next budget meeting for additional work by CAO Mitchell. Future budget meeting dates are set as follows: March 9<sup>th</sup> – 7:00 a.m., March 19<sup>th</sup> regular meeting, April 2<sup>nd</sup> – 7:00 a.m. to finalize budget. Advertisement will occur with the financial plan meeting and the meeting will occur on April 14<sup>th</sup>, 2009 at 7:30 p.m. at the Elkhorn Elks Hall.

**CORRESPONDENCE**

- A.M.M. – Assorted
- A.R.H.A. – Minutes
- U.A.R.C.D. – Minutes
- W.D.F.B. – Minutes and Assorted
- M.M.A.A. – Education Courses
- M.A.R.R. / M.P.S.C. – 2009 Winter Meeting
- FORT LA BOSSE – Budget Consultation Meeting
- ASSESSMENT BRANCH – Reassessment Tax Impact Meeting
- MERV TWEED M.P. – Budget in Brief 2009
- MANITOBA HOMECOMING 2010 – Newsletter
- MANITOBA E.M.O. – Assorted
- VIRDEN VET DISTRICT – Minutes
- S.R.D.C. – Newsletter
- MUNICIPAL BOARD – Subdivision Appeal
- M.E.B.P. – Notice
- R.M. OF WALLACE – Final Opportunity Water Project
- TOWN OF VIRDEN / A.R.H.A. Meeting Invite

**#26-2009**

ROBLIN/NORTHCOTT That CAO Mitchell be authorized to attend the M.M.A.A. Power Point Training Session in Brandon on April 30<sup>th</sup>, 2009 with registration and normal out-of-pocket expenses being authorized. Carried

**#27-2009**

NORTHCOTT/ROBLIN That CAO Mitchell be authorized to attend the M.A.R.R. Winter Workshop in Winnipeg on February 27<sup>th</sup>, 2009 with registration and normal out-of-pocket expenses being authorized. Carried

**COMMITTEE  
AND DELEGATE  
REPORTS**

Councillor Roblin reported that he had attended the Doctor Recruitment and Retention Committee meeting to meet the new doctors in Virden. 2 out of new 3 doctors attended and appeared happy with their position.

Councillor Roblin reported that the Planning District is looking at the R.M. of Wallace document as a starting point and will be required to request an extension from the Province in regards to completion of the final plan.

Councillor Northcott reported he had attended the Upper Assiniboine River Conservation District Sub-Board meeting and stated a survey will be held on the east side of Elkhorn to examine the Richhill Avenue drainage and hopefully the project can be entertained to improve drainage. Any other small projects have been forwarded to Ryan at the Conservation District.

**ADJOURN  
#28-2009**

Moved by Jamie Northcott that the meeting adjourn at 9:55 p.m.