

VILLAGE OF ELKHORN
REGULAR MEETING
DECEMBER 17, 2009

- MEETING** The Council of the Village of Elkhorn held its regular meeting on December 17, 2009 in the Village of Elkhorn Council Chambers. Present at the meeting were Mayor Roland Gagnon, Councillors Jamie Northcott, Hartley Opper, Keith Roblin and Kevin Tutthill. Mayor Gagnon called the meeting to order at 6:35 p.m.
- MINUTES #172-2009** OPPER/NORTHCOTT That the minutes of the previous regular meeting of November 19, 2009 and the Village special meeting of December 10, 2009 be passed and approved as presented. Carried
- AGENDA #173-2009** TUTTHILL/ROBLIN That the agenda for the December 17, 2009 meeting be accepted as presented. Carried
- ACCOUNTS #174-2009** Mayor Roland Gagnon declared conflict of interest and withdrew from the meeting. Deputy Mayor Kevin Tutthill assumed the Chair.
- NORTHCOTT/OPPER That the accounts amounting to General Fund \$89,988.66 and Sewer Operating Account \$227.06 be passed and approved for payment as presented. Carried
- Mayor Gagnon returned to the meeting and assumed the Chair.
- FINANCIAL STATEMENT #175-2009** OPPER/ROBLIN That the Council of the Village of Elkhorn hereby approve the Financial Statement for the 11 month period ending November 30, 2009 as presented. Carried
- VILLAGE FOREMAN DELEGATION** Village Foreman Blaine Rhodes appeared before Council and presented his monthly report and discussed his time tracking sheet for the past month.
- Discussion occurred regarding the development of a policy by the Village of Elkhorn Council in regards to the operation of equipment at very cold temperatures. CAO Mitchell is to contact neighboring municipalities for advice on existing policies. After discussion of the report, the following motion was presented.
- #176-2009** TUTTHILL/ROBLIN That Village Foreman Blaine Rhodes report for the month of November, 2009 be accepted as presented. Carried
- BUILDING INSPECTOR REPORT #177-2009** NORTHCOTT/OPPER That the Council of the Village of Elkhorn hereby approve Building Permit #22-2009 – Rowan as previously approved by Village Building Inspector Wayne Poole. Carried
- CITIZEN COMPLAINT FORMS** Council was presented with a total of 6 citizen complaint forms that were received by the Village Office during the past month. One of the complaints came from Deputy Mayor Kevin Tutthill and he declared conflict of interest and withdrew from the meeting.
- Discussion occurred regarding damage done to Mr. Tutthill’s septic tank on pumping out by Virden Septic. Damage to his system was discussed with the following motion being presented.
- #178-2009** OPPER/ROBLIN That the Village of Elkhorn hereby reimburse Kevin Tutthill for the tank pumpout and cost of \$83.50. Carried
- Deputy Mayor Tutthill returned to the meeting.

**2010
PROVISIONAL
ESTIMATES
#179-2009**

OPPER/ROBLIN That the Council of the Village of Elkhorn accept provisional estimates for 2010 as follows:

General Governmental Expense -	\$40,000.00
Protective Services -	\$10,000.00
Transportation -	\$15,000.00
Environmental Health -	\$19,000.00
Public Health & Welfare -	\$3,000.00
Environmental Development -	\$500.00
Economic Services -	\$100.00
Recreation/Cultural Services -	\$5,000.00
Fiscal Services -	\$10,000.00
Capital Requirements/Utility Operations -	\$4,000.00
Utility Capital -	\$4,000.00
General Fund -	<u>\$2,000.00</u>

Total - **\$112,600.00** Carried

**2010 GRANT
IN AID**

CAO Mitchell requested Council to come to the January meeting with information and proposals for the 2010 Grant in Aid Program.

**2010
PERSONNEL
MEETING**

The personnel committee meeting was set for January 11th at 7:15 a.m. at the Village of Elkhorn Office.

**2010
TAX SALE**

CAO Mitchell presented before Council a list of 6 properties which are eligible for tax sale. Final courtesy letters will be sent to these individuals with tax sale to occur in 2010.

**2010
BUDGET
MEETING
SCHEDULE**

CAO Mitchell presented before Council a budget meeting schedule of 4 meetings being February 18th, March 9th, March 18th and April 1st with the financial plan meeting to be April 19th in the Elkhorn Elks Hall.

**U.A.R.C.D.
VIRDEN
#180-2009**

TUTTHILL/OPPER That the Council of the Village of Elkhorn hereby approve the expansion of the Upper Assiniboine River Conservation District to include the Town of Virden as requested. Carried

**AGE
FRIENDLY
MANITOBA**

CAO Mitchell reported to Council that a meeting with the Age Friendly Manitoba Group was going to be held at the Elkhorn Leisure Centre on January 11th, 2010 at 2:00 p.m.

**WEST
BOUNDARY
FENCE**

Mayor Gagnon reported that the marking out of the fence and gate are has not occurred and will not occur now until spring of 2010.

**CAMPAIGN
FINANCING
RULES**

CAO Mitchell reported that new requirements are in place for the council to pass a by-law regarding expenses and contributions during elections. Also he informed Council of upcoming requirements in the reporting of and recording of expenses during municipal elections.

**E.D.C./
M.P. TWEED/
M.L.A. MAGUIRE
MEETING**

Deputy Mayor Kevin Tutthill reported that he had attended a meeting in Brandon with the Elkhorn Development Corporation, SunRise Credit Union along with M.L.A. Larry Maguire and M.P. Merv Tweed to discuss the Village of Elkhorn development and possible future options. Mr. Tutthill felt the meeting had been very positive and is hoped that more follow up will occur.

**FOUNDATION
GRANTS**

Letters from the Elkhorn Development Corporation and the Elkhorn Chamber of Commerce were presented before Council for discussion.

#181-2009

NORTHCOTT/OPPER That the Village of Elkhorn hereby authorize the issuance of a receipt in the amount of \$1,000.00 from the Elkhorn and Area Foundation and transfer these funds to the Elkhorn Chamber of Commerce for the development of a gazebo in the Elkhorn Memorial Park. Carried

#182-2009

NORTHCOTT/OPPER That the Village of Elkhorn hereby authorize the issuance of a receipt in the amount of \$1,000.00 and the transfer of these funds to the Elkhorn Development Corporation for the development of a Community Development Plan. Carried

PROPERTY DEVELOPMENT

It was reported by Councillor Keith Roblin had been in discussion with Paul's Hauling in regards to the possible location of a maintenance shop in the WestMan area. It was reported that a letter had been drafted and sent in to Paul's Hauling to see what their requirements were to see if there would be any available property within the Village.

CORRESPONDENCE

- A.M.M. – Assorted
- U.A.R.C.D. – Assorted
- H.E.D. – 2010 Group Health & Dental Program
- M.M.A.A. – Continuing Education Safe Work Conditions
- VIRDEN MUSIC & ARTS FESTIVAL – Funding Request
- W.C.B. OF MANITOBA – 2010 Rates
- OFFICE OF FIRE COMMISSIONER – Local Assistant & I.D. Cards
- PRAIRIE WEST – Women's Day Sponsorship
- S.R.D.C. – Website Link Request

#183-2009

TUTTHILL/OPPER That the Village of Elkhorn authorize the attendance of the Administration/Finance Development Program on February 24 – 26, 2010 at the Elkhorn Resort by CAO Mitchell with registration and normal out-of-pocket expenses being authorized. Carried

A letter is to be forwarded to the Upper Assiniboine River Conservation District Manager Ryan Canart in regards to the possibility of having trees planted in and around the Elkhorn Cemetary and the landfill sites.

#184-2009

NORTHCOTT/OPPER That CAO Mitchell be authorized to attend the M.M.A.A. Continuing Development Seminar in Brandon on January 15th, 2010 with registration and normal out-of-pocket expenses being authorized. Carried

COMMITTEE AND DELEGATE REPORTS

Councillor Keith Roblin gave a report on the Trans Canada West Planning District.

Councillor Kevin Tutthill gave a report on the Elkhorn Community Hall with the kitchen renovations being approximately 95% done and currently waiting on 1 exterior door to finish up the other building project. Also he felt that the Elkhorn Post Office lobby should be put into the 2010 budget for discussion and upgrade.

Mayor Roland Gagnon gave a report regarding the Wallace District Fire Board and the ongoing request by Fire Chief Brad Yochim for the purchase of a new unit. Discussion occurred regarding the lack of funding available at this time. Also discussed was the funding formula for the Wallace District Fire Board.

ADJOURN #185-2009

Moved by Kevin Tutthill that the meeting adjourn at 9:10 p.m.